



**COLORADO SPRINGS  
AIRPORT**

**MINUTES  
Airport Advisory Commission  
Wednesday, June 27, 2018  
3:00PM – 5:00PM  
Colorado Springs Airport, East Terminal Unit**

**COMMISSIONERS PRESENT:** Andi Biancur – Chairman  
John Maier – Vice Chairman  
Hal Ellis  
Bill Nichols  
Aaron Wood

**COMMISSIONERS ABSENT:** Jason Harris  
David L. Couch

**NON-VOTING MEMBERS PRESENT:** Councilor Andy Pico – City Council Representative  
Chic Myers – Alternate Commissioner  
Councilor Yolanda Avila – City Council Representative (arrived later)  
County Commissioner Stan VanderWerf – Liaison Commissioner (arrived later)

**NON-VOTING MEMBERS ABSENT:** County Commissioner Peggy Littleton – Liaison Commissioner  
Tamara Hunziker – Alternate Commissioner

**CITY STAFF PRESENT:** Greg Phillips – Director of Aviation  
Jennifer Harwig – Corporate Outreach Specialist

**GUESTS PRESENT:** Patsy Buchwald – Paradies  
Chris Touch – Design & Construction Manager, COS  
Tom Roisum – Accounting Manager, COS  
Alex McKean – RS&H  
Kevin Keith – Aviation Planner, COS  
Aidan Ryan – Marketing & Communications Manager, COS  
Radhika Jablonski – Accounting Supervisor, COS  
Stephen Hughes – Analyst, COS  
Lisa Hogan – Temp Analyst, COS  
Troy Stover – Assistant Director of Aviation, COS  
Brett Miller – Assistant Director of Aviation, COS  
Wayne Heilman – The Gazette (arrived later)

**The next meeting date is Wednesday, July 25, 2018**

## **I. APPROVAL OF THE MAY 23, 2018 MINUTES**

Commissioner Ellis made a motion to accept minutes from the May 23, 2018 meeting and Commissioner Nichols seconded. Unanimous vote.

## **II. INTRODUCTION OF GUESTS**

## **III. PUBLIC COMMENT**

- None.

## **IV. NEW BUSINESS**

### **Land Use Review – Kevin Keith**

Airport staff reviewed and discussed seven (7) new land use items, including two (2) items in the City and five (5) in the County.

Discussion ensued re: Land Use Item #2 and the question by the Commission of how the City will document and enforce the Airport's notification to a buyer that they are moving close to an airport. The Airport will reach out to City Planning and provide an answer at the next meeting.

Commissioner Nichols made a motion to accept Airport staff's no objection recommendation on all seven (7) land use items. The motion was seconded by Vice Chairman Maier. Unanimous vote.

## **V. STAFF REPORTS**

### **A. Design and Construction – Chris Touch**

- Terminal Construction Fire Recovery – Bryan Construction has been sole sourced with a design/build contract to include demolition of all fire related damaged areas in the facility, rebuilding the 3rd floor administrative offices, Bristol/Novo restaurants, and the back offices for United/SkyWest. Design for the public areas of floors 1 and 2 is in progress. An RFP for a general contractor for the reconstruction of floors 1 and 2 has been advertised with a June 26 response date. Construction of the 2nd floor public areas is scheduled to begin July, 2018 and be substantially complete November 15, 2018.
  - The initial \$5M appropriation request that was approved by City Council will likely not be enough as further damage is discovered and the estimates are pushing toward the \$7M mark.
  - The Terminal Modernization program is moving forward and is in conjunction with the fire recovery plan.
  - The cause of the fire is still under investigation.
- Wind Damage | Terminal Roof Replacement – Construction is 80% complete. An alternate contractor will be selected to complete the project as the airport waits on a final determination for the cause of the fire.
- West Side Lav Facility – Construction is approximately 80% complete.
- RAC Parking Lots and Valet Parking Lot Rehabilitation (Design) – In 90% design phase service for the pavement rehabilitation of the car rental service centers (CFC funded).
- Reconstruct Taxiways N & P from TW G to Terminal Apron & rehabilitate Taxiway H from TW P to TW C- Construction is approximately 100% complete.
- Rehabilitate Taxiways G & Terminal Connectors Phase 2 (Construction) – FAA grant has been received. Working with RS&H and Flatiron on the construction schedule for phase I TXY M. Construction is anticipated to begin in August, with a 65 day Period of Performance (PoP). Phase II G to begin April 2019 with an 85 day PoP.
- Valet Solar Covered Parking Design/Construction – RFP is in procurement review for 40 spaces of solar covered parking in the valet parking lot. Anticipate construction to begin August 2018.
- Chiller #1 Replacement – A partial notice to proceed has been approved to order the new chiller as well as complete pre installation work. Anticipate chiller delivery in August 2018.
- IT Master Plan – Longview has been awarded the contract to develop the IT Master Plan. The first planning meeting has been held.

## B. Finance and Administration

### Traffic Report(s): May 2018 – Stephen Hughes

A summary of passenger enplanements, seats and load factors for each airline was provided, along with a summary of aircraft operations. All monthly Traffic Reports are available at <https://www.flycos.com/monthly-traffic-reports>.

There was discussion on Frontier's recent announcement of suspending seasonal flights out of COS, earlier than expected.

Seattle (SEA) – Aug 9th  
Washington Dulles (IAD) – Aug 11th  
San Diego (SAN) – Aug 11th  
San Antonio (SAT) – Sep 29th  
Chicago (ORD) – Sep 29th  
Los Angeles (LAX) – will be returning Aug 13th, ending Sep 29th  
Atlanta (ATL) – Sep 30th  
Minneapolis-Saint Paul (MSP) – Sep 30<sup>th</sup>  
Tampa and Ft. Myers have discontinued

Air Service discussion further ensued to include comparing COS to DEN, marketing efforts, growth in north El Paso population and capturing those folks to fly COS vs. DEN despite the future widening of I-25 over the next two years.

### Finance Report(s): May 2018 – Tom Roisum

Summaries of Total Revenues and Expenses for the month of May were provided and reviewed for questions.

Troy Stover explained that the airport's financials are not impacted by the decrease in the enplanements/services by Frontier due to the incentive program benefits (Frontier operates at no cost) but it does impact the community.

## C. Staff Reports

- Business Items – Troy Stover
  - Western LLC is currently constructing the second 60,000 sq ft SNC Hangar. SNC stated they do not have any vacancies in the next 10 years. A third hangar is in the discussion phase.
  - The FedEx site is under construction and should be going vertical in the next few weeks.
  - Final lease discussions are underway for the former CIG/Cordillera hangar.
  - Sierra Nevada would like to construct a temporary shelter for hail protection of aircraft.
  - The Business Park has prospects interested in a 10 acre parcel for a distribution warehouse and separately a 70 acre project for a 2 million sq ft building.
  - Patriot Equities (owns Northrop Grumman building) is in the final stages for a signed 50 year lease extension agreement.
  - The RFP process is complete and a new 10 year agreement with the rental cars has been signed.
  - A Metro District for the Business Park for large capital investments is in discussions.
  - COS is requesting \$7M for a diversion and deicing ramp from the FAA.
  - Discussions are ongoing with the Forest Service to possibly build an aerial firefighting tanker base at COS that could serve all firefighting aircraft, including VLATs.
- Operations/Maintenance – Brett Miller
  - Midyear stats:
    - IROP responses – 4 mechanical diversions, 3 medical diversions, 15 weather diversions = 37 aircraft.
    - 11 aircraft alerts
    - 37 medicals in the building
  - The summer maintenance plan is in full execution so please check NOTAMs for crack seal repairs, mowing, painting, etc.
  - CDOT's Division of Aeronautics is performing a PCI (pavement condition index) this week. This inspection is performed every 3 years to evaluate the condition of the various airport pavements.
- Marketing – Aidan Ryan
  - Last summer push will emphasize inbound marketing via social media and digital targeting; search engine marketing, display and retargeting.

- Local marketing efforts include expanding radio, adding billboards, and CSBJ, Gazette, Indy and Chieftain advertising to include print for leisure and business travel. The business travel focus is via a hub push.
- Increased military exposure is running now until fall.
- GA promotions include:
  - NBAA Business Aviation Convention, October 16-18, Orlando
  - NBAA Schedulers & Dispatcher Conference, Jan 2019, San Antonio
  - MRO Data Experts, April 2019, Atlanta
  - Pancake Fly-in this fall – COS will be reaching out to our GA side
  - Advertise in AOPA publications
  - CAZ educational direct mailing to the Colorado Pilots Association on the horizon
- Ongoing partnerships with Sports Corp, Pikes Peak Airstrip Attack, Switchbacks, Sky Sox, US Senior Open, Rodeo and The Broadmoor.

## **VI. OTHER BUSINESS**

- None.

## **VII. COMMISSIONERS' COMMENTS**

- Alternate Commissioner Myers described the Governors Proclamation making June *General Aviation Appreciation Month*.
- Commissioner Ellis thanked the sponsors for their partnership with the General Aviation / FAA Fly-In Safety Event held at jetCenter on June 23<sup>rd</sup>. There will be another fly-in event in October.
- Commissioner Nichols gave a quick debrief on the Pikes Peak Airstrip Attack that was held June 16<sup>th</sup> – 17<sup>th</sup> and noted the event was well attended with minimal disruptions.
- Alternate Commissioner Myers provided updates from the recent Colorado Aeronautics Board (CAB) meeting.
  - The Board is participating in an Economic Value Study which will provide a summary report showing the value of aviation in the state of Colorado.
  - The presentations by the COS interns at the Board meeting was received very well and many attendees were impressed with Alyssa Mize and Jennifer Keyen.
  - The Board asked Governor Hickenlooper to discuss the 1500hr rule on SIC's at the next Western Regional Governors Conference.
  - The remote tower project funded by the FAA and the CAB focuses on smaller airports (starting at Ft. Collins) that could qualify for remote towers.

## **VIII. CHAIRMAN'S COMMENTS**

- Chairman Biancur has been involved in the JLUS meetings and the final draft to be released to the public isn't on schedule. Chairman Biancur will keep everyone up to date on the status of the study.

## **IX. ADJOURNMENT**

Commissioner Nichols made a motion to adjourn and was seconded by Vice Chairman Maier. Unanimous vote.

The meeting was adjourned at 5:13pm.