



**COLORADO SPRINGS
AIRPORT**

**MINUTES
Airport Advisory Commission
Wednesday, November 20, 2019
3:00PM – 5:00PM
Colorado Springs Airport, Conference Room B**

- COMMISSIONERS PRESENT:** John Maier – Chairman
Bill Nichols – Vice Chairman
Hal Ellis – Commissioner
Michelle Ruehl – Commissioner
David L Couch – Commissioner (conference call)
Chic Myers – Commissioner
Aaron Wood – Commissioner
- NON-VOTING MEMBERS PRESENT:** Mark Volcheff – Alternate Commissioner (conference call)
County Commissioner Stan VanderWerf – Liaison Commissioner (arrived later)
County Commissioner Mark Waller – Liaison Commissioner (arrived later)
- NON-VOTING MEMBERS ABSENT:** Councilor Andy Pico – City Council Representative
Bill Murray – City Council Representative
Dave Elliott – Meadow Lake Airport Liaison
- CITY STAFF PRESENT:** Greg Phillips – Director
Michael Gendill – Legal Advisor
Ivette Rentas – Customer Relations Coordinator
Kevin Keith – Aviation Planner
Steven Gaeta – Design & Construction Manager
Dana Schield – Communications Specialist II
Brett Miller – Assistant Director of Aviation
Nick Condon – Airport Operations Manager
- GUESTS PRESENT:** Amy Kelley – US Air Force Academy
Ann Werner – Pikes Peak Area Council of Governments (PPACG)
Brian Potts – PPACG (JLUS)
Joseph Perez – PPACG Intern
June Whaller – Public Guest

I. **MEETING CALLED TO ORDER at 3:05PM NOVEMBER 20, 2019 by CHAIRMAN MAIER**

II. **APPROVAL OF THE OCTOBER 23, 2019 MEETING MINUTES**

Vice Chairman Nichols made a motion to approve the October 23, 2019 meeting minutes. Commissioner Ruehl seconded.

Discussion: Commissioner Ellis requested that Commissioner Ruehl's presentation of Objectives and Outcomes (item VII. Other Business second bullet point) be amended to its own bullet point.

Vote: **APPROVED, as amended (Unanimous)**.

III. **INTRODUCTION OF GUESTS**

IV. **COMMUNICATIONS**

- None

V. **PUBLIC COMMENT**

- None

VI. **NEW BUSINESS AND REPORT ITEMS**

A. Commission 2019-2020 Goals and Objectives – Commissioner Ruehl

Commissioner Ruehl presented the Commission with serviceable, strategic, short-term, long-term, and measurable goals to consider for 2020. The Commission will consider the goals and share their specific thoughts at the December 18, 2019 AAC meeting.

B. Land Use Review – Kevin Keith

Kevin Keith offered eight (8) Land Use Items.

Discussion: Chairman Maier commented that relevant information (e.g., Development Plans (DP) Concept Plans (CP), etc.) upon which the Commission is being asked to formulate recommendations was unavailable for the Commissioners' review, that the information was consequential, and that it should be included with the monthly AAC meeting packet in order for the Commission to properly execute its chartered responsibilities. A thorough and in-depth discussion of the Chairman's comment included the Commission's legal Counsel and other Commission members.

After consideration, Chairman Maier made a motion to table Land Use Items #1, #3, #4, #6, #7, and #8, pending. Vice Chairman Nichols seconded.

VOTE: **APPROVED (Passed 6 Yes, 1 Abstain)**

Land Use Item #2: Briefed

Chairman Maier moved to approve Land Use Item #2 as recommended by airport staff. Vice Chairman Nichols seconded.

Discussion: None

VOTE: **APPROVED (Unanimous)**

Land Use Item #5: Briefed

Chairman Maier made a motion to table Land Use Item #5. Vice Chairman Nichols seconded.

VOTE: **APPROVED (Unanimous)**

C. Director's Airport Business Report

- Project Status Report – Steven Gaeta
 - The first-floor rehabilitation (construction) project continues to move forward.
 - Two (2) of the five (5) newly purchased replacement escalators have been installed and are fully functioning.
 - Aviation, the Airport Planning Consultant of Record, has begun work under their Airport Task Order, Scope of Work. A formal kick-off meeting with airport staff is scheduled on November 25th to begin discussions.
 - RS&H has been issued a Task Order and Notice to Proceed (NTP) with the Sierra Nevada Corporation (SNC) taxi lane design construction project.
 - The SNC Taxi Lane Design, IT Virtualization, and IT Phone Switch projects have been added to the Project Status Report.
 - Airport staff is currently in discussion with Panasonic regarding possible future solar projects that would be environmentally responsible and/or technologically innovative.
 - Greg Phillips expressed appreciation to the offices of Congressman Doug Lamborn for his support and assistance in facilitating approval of the funding needed to move forward with the Airport Deicing Pad/Forest Service Ramp construction project.
- Traffic Trend Report – Greg Phillips
 - Over all enplanements were down for the year; however, for the month of October, enplanements are up 18.2% from the prior month.
 - Airport consultant Mike Boyd anticipates an increase of 11.5% flight departures, 21.7% seat capacity, and year over-year 18% increase in passenger enplanements for the first quarter of 2020.
 - In 2020 Delta Airlines is planning to increase seat capacity from Colorado Springs to their Atlanta hub by an estimated 25%. Frontier Airlines is anticipating a 46% increase in seat capacity collectively to their Phoenix, Las Vegas, and Orlando destinations. United Airlines is adding 7.2% more seats and American Airlines is up 22%.
- COS Financial Report – Greg Phillips
 - Airport revenues and expenses are running on forecast.
 - Chairman Maier requested that the title for the Cumulative Expense Summary report be amended to read Cumulative Operating Expense Summary.
- Airport Business Development Report – Greg Phillips
 - A second interview has been offered to an applicant for the Air Service Manager position.
 - Frontier seasonal flights to Atlanta, Dulles, Minneapolis, and San Antonio ended last week. The American flight to Phoenix starts on December 18.
 - As part of the upcoming celebration of the 78th Pearl Harbor Remembrance Day a tribute to Don Stratton will be held in the terminal concourse on December 3.
 - United Airlines Fantasy Flight and American Airlines Snow Ball Express events will take place on Saturday, December 7, at the Colorado Springs Airport.
 - The Colorado Springs Airport is sponsoring the "Festival of Lights" this year. The event will be held on Saturday, December 7.
 - Mayor Suthers will host a "Hot Chocolate with the Mayor" event at 11:00 am on December 20 at the Colorado Springs Airport.
 - Project Rodeo continues to move forward and it is possible that excavation will begin the first week in December. Thirty-six thousand tons of steel has been ordered for the project.
 - The Hotel Purchase and Sale (PSA) agreement continues to move forward.
 - Spartan Technology is no longer exploring the idea of providing an Aviation Maintenance Program (AMP) at the airport.

- On November 7, 2019 the Colorado Springs Airport hosted a Noise Forum. Guests included Federal Aviation Administration (FAA) representatives from the FAA Western Region, FAA Headquarters in DC, as well as representatives from airports from within the FAA's Western Service Area.

D. JLUS Update Briefing – Brian Potts, PPACG JLUS Project Manager

- Brian Potts provided an update on the current status of the PPACG JLUS (Joint Land Use Study). The JLUS is investigating initiatives on how best to facilitate coordination of compatible land use interests between the Colorado Springs Airport and Peterson Air Force Base.

E. Chairman's Report

- Chairman Maier shared portions of his trip report from the AAAE Noise Conference attended in Seattle, WA in late October.
- Commissioner Myers has agreed to begin providing the Commission with periodic reports of activities from the Colorado Civil Aeronautics Board (CAB).

VII. OTHER BUSINESS

- AAC Meeting Schedule 2020 – Chairman Maier
 - Vice Chairman Nichols made a motion to accept the 2020 AAC Meeting Schedule as submitted by the Commission. Commissioner Myers seconded.

VOTE: **APPROVED (Unanimous)**

VIII. COMMISSION MEMBERS' COMMENTS

- The rebuild of the Meadow Lake Airport taxiways and runways is complete. The CAB contributed \$2.2 million towards completion.
- The CAB approved funding to the FAA for the installation of video cameras on the Automated Weather Observation System (AWOS) on the mountain Passes.
- Commissioner Ellis requested the airport provide additional information on the runway refurbishing project that is scheduled to begin in 2021.
- Discussions of reconstituting a West Side Operators Group continue.
- County Commissioner VanderWerf commented on the "Staff" process used by El Paso County when considering Land Use Items. He also emphasized the importance of determining whether the overlays currently in place are sufficient or not.

IX. CHAIRMAN'S COMMENTS

- None

X. ADJOURNMENT

The meeting was adjourned at 5:01PM.

The next meeting date is Wednesday, December 18, 2019