

**Public Safety Sales Tax Oversight Committee Meeting
October 9, 2019**

Committee members in attendance:

E. Carroll, L. Gonzalez (left meeting at 5:15 pm), D. Moore, D. Mullin, L. Rife, M. Volcheff, A. Woehle

Committee members absent:

G. Lovin (was available to attend via conference call but City staff was unable to coordinate the necessary logistics), R. Tanner

Others present:

Sean Holloway (Citizen), Stephen Day (Citizen)

Councilperson D. Knight (City Council), Chief T. Collas (CSFD), Chief V. Niski (CSPD), Deputy Chief S. Dubay (CSFD), Deputy Chief M. Smith (CSPD), Deputy Chief A. Vasquez (CSPD), B. Conklin (CSFD), K. Snow (CSFD), N. McCauley (CSPD)

Call to Order: Chairperson D. Moore called the meeting to order at 4:30 pm.

Citizen Comment:

Councilperson Knight addressed the Committee. He apologized for missing prior meetings and advised he will ensure there is a City Council representative present at all future PSSTOC meetings. He also stated he would like to schedule a meeting with the City Council Budget Committee members and PSSTOC members so Budget Committee members can hear about public safety concerns from PSSTOC members. E. Carroll asked who should attend these meetings, thinking it would be beneficial for the Fire Chief and Police Chief to attend. D. Knight advised he does not want anyone who reports to the Mayor to participate in the meetings. D. Knight said he would have Jacquelyn Puett, Assistant to City Council, coordinate these meetings.

D. Knight confirmed City Council interviewed two new PSSTOC members: 1) Mr. Sean Holloway to fill a Citizen at Large position; and, 2) Mr. Stephen Day to fill the Alternate position. He said the two new members would be confirmed at the October 22, 2019 City Council Regular Meeting.

Training:

The annual ethics training was scheduled for this meeting; however, the City's attorney scheduled to attend this meeting was redirected to a different meeting. It was decided the City Attorney's Office would send the ethics training PowerPoint slides and City Attorney contact information to Committee members at this time. Then, a representative from the City Attorney's Office will attend the first meeting of 2020 to provide the training and answer any questions Committee members may have.

Administrative:

Approval of Minutes:

MOTION: E. Carroll made a motion to approve the September 11, 2019 meeting minutes as written. D. Moore seconded the motion. Motion passed unanimously.

Nominations and elections for 2020:

Chair: M. Volcheff nominated E. Carroll for the position of Chairperson. L. Gonzalez seconded the motion. Motion passed unanimously.

Vice Chair: E. Carroll nominated A. Woehle for the position of Vice Chairperson. L. Gonzalez seconded the motion. Motion passed unanimously.

Business Updates & Discussion Items:

1. Updates:

Budget/Sales Tax Updates:

The following documents were distributed to Committee members:

- Sales and Use Tax Revenue Report – August 2019
- Department Listing of Obligations vs Budget activity through September 30, 2019
- Project-Grant Listing of Obligations vs Budget activity through September 30, 2019
- Fire Department 2020 Preliminary Budget
- Police Department 2020 Preliminary Budget
- PSST – Special Revenue Fund section of 2020 Preliminary budget
- PSST – Level of Effort Overview section of 2020 Preliminary budget
- City of Colorado Springs 2020 – 2024 Strategic Plan

Police:

Chief Niski informed the Committee that CSPD's lease for the office space being used as Peak Station will not be renewed after October 2019. This office space has been paid for using PSST funding since 2014. CSPD will temporarily move its Downtown Area Response Team to the Plaza of the Rockies until a permanent location can be identified.

Although the position is not funded with PSST revenue, Chief Niski advised the Committee that an additional Deputy Chief position is included in CSPD's 2020 preliminary budget. CSPD had three Deputy Chief positions prior to 2008 but eliminated one during the recession.

Fire:

B. Conklin explained that CSFD will receive an additional \$1 million in its 2020 General Fund budget to replace a General Fund ladder truck. She also confirmed PSST will fund a Senior Office Specialist position assigned to the Logistics and Transportation division. This position also existed prior to 2008 but had been eliminated during the recession.

2. Follow-up to COP discussion:

During the September 11, 2019 meeting, Vice Chairperson Carroll asked the City's CFO, Charae McDaniel, to ask the City Attorney's Office about the permissibility and legality of using PSST funding to pay for: 1) long term obligations; and, 2) interest. Deputy City Attorney, Tom Florczak, provided an email response to Charae McDaniel that was subsequently forwarded to PSSTOC members on September 17, 2019. This excerpt from Mr. Florczak's email summarizes his findings:

- 1) *Yes, it is a valid expenditure of the PSST funds to pay the lease payment expense for the COP issue associated with the new fire station and police firing range; and,*
- 2) *Yes, it would be appropriate to plan to include this expense in the annual budget for the term of the lease purchase agreement.*

Additional copies of the email were provided to Committee members at this meeting. A copy of the email has been incorporated into PSSTOC official meeting records.

Further discussion was held regarding policy related to the release of information provided by the City Attorney's Office. D. Knight clarified that, if there is no heading on the email that reads "confidential attorney client privilege," the contents of the communication can be shared.

3. 2019 Public Safety Sales Tax Oversight Committee Presentation to City Council:

Copies of the 2019 PSSTOC PowerPoint presentation to City Council were provided to Committee members. Chairperson Moore and Vice Chairperson Carroll led a discussion about the details of the presentation and the message Committee members wanted to have shared with City Council.

4. Changes to PSSTOC Rules of Procedure:

PSSTOC members discussed additional changes to the PSSTOC Rules of Procedure. It was decided that each Committee member who would like to provide input should send an email to K. Snow outlining recommended changes. K. Snow will forward those requested changes to N. McCauley who will put all requested changes into one document. The Committee will then vote on each change at a scheduled PSSTOC meeting. Finally, the PSSTOC Chairperson will put together a document explaining the need for these changes and will prepare to present these changes to City Council at a City Council Work Session meeting.

Adjournment:

MOTION: E. Carroll made a motion to adjourn the meeting. M. Volcheff seconded the motion. The motion unanimously passed. The meeting was adjourned at 6:10 p.m.

Notes: The minutes of the meeting were taken by N. McCauley. Any omissions or corrections should be brought to the Chairperson's attention at the next PSSTOC meeting.