



TEMPORARY **SMALL POLITICAL SIGN REVOCABLE PERMIT
APPLICATION for signs to be located in City rights-of-way**

Small political signs can include any sign six square feet or less that are placed within the public right-of-way **with permission of the adjacent property owner.**

Applicant: _____ Contact Name: _____

Telephone: _____ Fax: _____ E-mail: _____

Mailing Address: _____
Street City State Zip

Candidate or Ballot Issue to be promoted on sign: _____

FEES:

An application review fee will be required to accompany this application (checks payable to City of Colorado Springs). The fee schedule is as follows:

Temporary Political Sign Revocable Permit Application	\$ 40 per candidate and/or issue
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Any sign to be placed within the right-of-way larger must have an approved revocable permit prior to placement of the sign. If the sign is not approved prior to placement, it may be removed without notice.

Applicant Authorization:

I (we) understand that if this Revocable Permit is granted by the Mayor or their designee, I (we) will be required to comply with all provisions in accord with the Use and Occupancy of Public Property in the Code of the City of Colorado Springs, 2001 as amended. I (we) agree to be responsible for any and all damages to property or injury to persons arising out of the exercise of the permit or the construction, installation or maintenance of any device or structure. I (we) agree to indemnify and save harmless the City, its Enterprises and all its officers, agents and employees from all suits, action or claims of any type brought for or on account of any injuries or damages received or sustained by any person or property related to the exercise of the permit, any act or omission of the permittee, the permittee's agents or employees, or the failure of the permittee to maintain the structure or device or to provide necessary safety devices. I (we) agree to defend against any suit, action, or claim and pay any judgement with costs, which may be obtained against the City, its Enterprises, its officers, employees or agents growing out of the injury or damage. I (we) agree to maintain the permitted facilities throughout their operation and to provide location information of the permitted facilities as may be needed for future improvements.

I (we) understand and agree to abide by the political sign regulations as included with this Revocable Permit application.

Applicant Signature Print Name Date

LAND USE REVIEW:

REPRESENTATIVE: _____ APPROVAL DENIAL DATE: _____

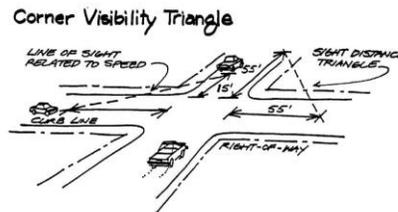
CONDITIONS/REASONS: _____

ELECTION SIGNAGE REGULATIONS

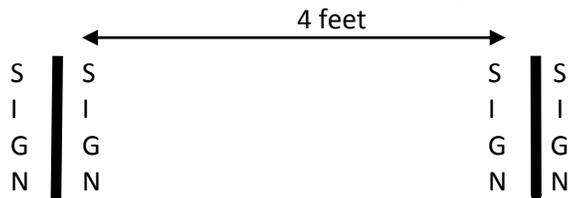
- 1. The maximum number of signs that are permitted on private property, within the right-of-way or a combination thereof for residentially used or zoned properties is:

Size of Lot or Parcel	Sign Allocation
Less than one acre or 43,560 sq.ft.	Five (5) signs per street frontage not to exceed six (6) square feet per sign.

- 2. Signs are prohibited to be attached to public or City and/or Utility owned infrastructure, facilities, traffic or light poles, utility poles or signposts. Signs may not be placed upon or in front of City-owned or Utility-owned property without the express approval of the Mayor, the appropriate City Department or Colorado Springs Utilities.
- 3. A revocable permit does not authorize the placement of signs in medians, on City parkland or Open Space or within the right-of-way of any State Highway. The Colorado Department of Transportation (CDOT) prohibits all temporary signs, including political signs within CDOT right-of-way to include but not limited to Highway 21 (Powers), Highway 115, Highway 24, Interstate 25, etc.
- 4. In accord with § 7.4.404.F of the City Code, if the sign is placed at the intersection of two (2) streets, the sign must not interfere with the applicable visibility triangle as indicated in the Traffic Design Manual. An example of a visibility triangle is illustrated below.



- 5. Signs shall be fastened to a post(s) that is securely imbedded into the ground. No a-frame signs or signs attached to street lights, traffic control signs or other City installed infrastructure are permitted.
- 6. Signs shall be placed in a manner that allows for a minimum of two feet (2') of clearance from the street and/or public sidewalk.
- 7. Any signs that are placed in front of or behind another sign, i.e., face to face, shall be placed no closer than four feet (4') from any other candidate or issue sign so that all signage is visible and not obstructed.



- 8. Signs are to be removed within fourteen (14) days after the election.

9. Any signs placed within the right-of-way shall be located so as not to:
 - a. Interrupt the normal flow of vehicular or pedestrian traffic;
 - b. Interfere with the public's normal use of the public property upon which the sign is permitted, such as the overhang diagonally parked automobiles or the door-opening radius of parallel parked automobiles;
 - c. Interfere with any other device lawfully existing thereon, such as parking meters, water meters, curb cuts, bus stops, etc. Whenever possible, signs shall be installed on unpaved or unused areas of right-of-way.
 - a. Signs shall be so constructed as to reduce so far as is feasible sharp edges or protrusions that could cause injury to persons or damage to property. Signs shall be easily visible and recognizable with regard to the available light from street lighting and light emanating from adjoining property during periods of darkness.



**TEMPORARY LARGE POLITICAL SIGN REVOCABLE PERMIT
APPLICATION for signs to be located in City's rights-of-way**

Large political signs include any sign larger than six square feet placed within the public right-of-way with a full review by Planning & Development and permission of the adjacent property owner.

Applicant: _____ Contact Name: _____

Telephone: _____ Fax: _____ E-mail: _____

Mailing Address: _____
Street City State Zip

Candidate or Ballot Issue to be promoted on sign: _____

Any sign to be placed within the right-of-way larger must have an approved revocable permit prior to placement of the sign. If the sign is not approved prior to placement, it may be removed without notice.

FEES:

An application review fee will be required to accompany this application (checks payable to City of Colorado Springs) unless already paid with a Political Sign Revocable Permit for SMALL signs:

Temporary Political Sign Revocable Permit Application	\$ 40 per candidate and/or issue
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Applicant Authorization:

I (we) understand that if this Revocable Permit is granted by the Mayor or their designee, I (we) will be required to comply with all provisions in accord with the Use and Occupancy of Public Property in the Code of the City of Colorado Springs, 2001 as amended. I (we) agree to be responsible for any and all damages to property or injury to persons arising out of the exercise of the permit or the construction, installation or maintenance of any device or structure. I (we) agree to indemnify and save harmless the City, its Enterprises and all its officers, agents and employees from all suits, action or claims of any type brought for or on account of any injuries or damages received or sustained by any person or property related to the exercise of the permit, any act or omission of the permittee, the permittee's agents or employees, or the failure of the permittee to maintain the structure or device or to provide necessary safety devices. I (we) agree to defend against any suit, action, or claim and pay any judgement with costs, which may be obtained against the City, its Enterprises, its officers, employees or agents growing out of the injury or damage. I (we) agree to maintain the permitted facilities throughout their operation and to provide location information of the permitted facilities as may be needed for future improvements.

I (we) understand and agree to abide by the political sign regulations as included with this Revocable Permit application.

Applicant Signature Print Name Date

This application along with a site plan and/or aerial map for the property showing the location of each proposed sign is required to be submitted to the City of Colorado Springs, Land Use Review Office located at 30 South Nevada Avenue, Suite 105, Colorado Springs, CO 80903. An application must be completed in full and accompanied by the following information:

SITE PLAN CONTENT REQUIREMENTS:

The Applicant is required to submit a completed site plan which contains all of the information set forth below:

<u>APPLICANT</u>		<u>PLANNER</u>
_____	1. Name of the public rights-of-way to be used for sign placement.	_____
_____	2. Location and size of the proposed sign	_____
_____	3. Consent from the adjacent property owner where the sign will be located	_____

FORMAL REVIEW TIME PERIOD:

The administration review procedure for the initial permit submittal will take approximately one to two (1-2) days to complete. Any signs added after the initial permit issuance will take approximately one (1) day.

FINAL DISPOSTION:

APPROVAL:

After completion of the Revocable Permit review, the reviewing planning staff member will contact the political candidate and notify them of the approval and/or denial of the requested sign location.

DENIAL:

If this application is denied, the planning staff member will provide written notification to the applicant that will clearly specify all of the reasons for denial.

APPEALS:

The Administration decision of the planning staff member to approve or deny an application for a Revocable Permit may be appealed to the City Council within ten (10) days from the date of the administration decision. The appeal must be in writing and specify briefly the grounds for the appeal.

REVOCABLE PERMIT REVIEW CRITERIA:

Applications for a Revocable Permit must meet all of the criteria listed in the City code before an application can be approved by Land Use Review.

<p>LAND USE REVIEW:</p> <p>REPRESENTATIVE: _____ APPROVAL DENIAL DATE: _____</p> <p>CONDITIONS/REASONS: _____</p> <p>_____</p> <p>_____</p>

ELECTION SIGNAGE REGULATIONS RELATING TO NUMBER AND SIZE

1. The maximum number of signs that are permitted on private property, within the right-of-way or a combination thereof is as follows:
 - a. Residentially Used or Zoned Properties:

Size of Lot or Parcel	Sign Allocation
Less than one acre	Five (5) signs per street frontage not to exceed six (6) square feet per sign.

ELECTION SIGNAGE REGULATIONS RELATING TO NUMBER AND SIZE

Size of Lot or Parcel	Sign Allocation
One to Five acres	Five (5) signs per street frontage not to exceed six (6) square feet per sign and one (1) sign not to exceed thirty-two (32) square feet per sign.
Five to Ten acres	Five (5) signs per street frontage not to exceed six (6) square feet per sign and two (2) signs not to exceed thirty-two (32) square feet per sign or one (1) sign not to exceed sixty-four (64) square feet.
Greater than Ten acres	Five (5) signs per street frontage not to exceed six (6) square feet per sign and three (3) signs not to exceed thirty-two (32) square feet per sign or two (2) signs not to exceed forty-eight (48) square feet or one (1) sign not to exceed ninety-six (96) square feet.

Residentially zoned properties can include the following zones:

A	Agricultural
R (Estate)	Single Family Residential
R-1 6000	Single Family Residential
R-1 9000	Single Family Residential
R-2	Two Family Residential
R-4	Multi Family Residential
R-5	Multi-family Residential
PUD	Residential Planned Unit Development
SU	Special Use
TND	Traditional Neighborhood Development

b. All other Used or Zoned Properties, i.e., Office, Commercial and/or Industrial:

Size of Lot or Parcel	Sign Allocation
Less than one acre	Five (5) signs per street frontage not to exceed six (6) square feet per sign and one (1) sign per street frontage not to exceed thirty-two (32) square feet per sign.
One to Five acres	Five (5) signs per street frontage not to exceed six (6) square feet per sign and one (1) sign per street frontage not to exceed sixty-four (64) square feet per sign.
Five to Ten acres	Five (5) signs per street frontage not to exceed six (6) square feet per sign and two (2) signs not to exceed sixty-four (64) square feet per sign or one (1) sign not to exceed one hundred twenty-eight (128) square feet per sign.
Greater than Ten acres	Five (5) signs per street frontage not to exceed six (6) square feet per sign and three (3) signs not to exceed sixty-four (64) square feet per sign or two (2) signs not to exceed one hundred twenty-eight (128) square feet per sign.

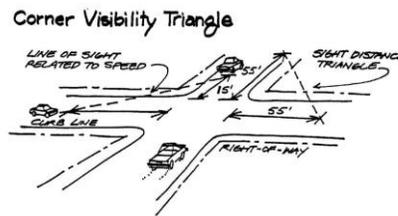
Office, Commercial and/or Industrial zoned properties can include the following zones:

OR	Office Residential
OC	Office Complex
PBC	Planned Business Center
C-5	Intermediate Business
C-6	General Business

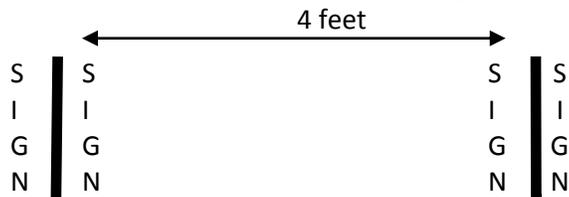
ELECTION SIGNAGE REGULATIONS RELATING TO NUMBER AND SIZE

PIP-1	Planned Industrial Park
PIP-2	Planned Industrial Park
M-1	Light Industrial
M-2	Heavy Industrial
PUD	Commercial or Mixed Use Planned Unit Development
TND	Traditional Neighborhood Development

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- Signs are to be removed within fourteen (14) days after the election.
- Any signs placed within the right-of-way shall be located so as not to:
 - Interrupt the normal flow of vehicular or pedestrian traffic;
 - Interfere with the public's normal use of the public property upon which the sign is permitted, such as the overhang diagonally parked automobiles or the door-opening radius of parallel parked automobiles;
 - Interfere with any other device lawfully existing thereon, such as parking meters, water meters, curb cuts, bus stops, etc. Whenever possible, signs shall be installed on unpaved or unused areas of right-of-way.
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