



**COLORADO SPRINGS
AIRPORT**

Colorado's small airport

MINUTES

Airport Advisory Commission

Wednesday, July 26, 2023

3:00PM – 5:00PM

Colorado Springs Airport Conference Room B

(Public Via Teleconference)

Teams Meeting

VOTING

COMMISSIONERS PRESENT:

Bill Nichols – Interim Chairman
Al Peterson – Commissioner
Danny Mientka – Commissioner
Michelle Ruehl – Commissioner
John Buckley – Commissioner
David L. Couch – Commissioner (via TEAMS, late)
Mark Volcheff – Commissioner (via TEAMS, late)

VOTING

COMMISSIONERS ABSENT:

NON-VOTING

MEMBERS PRESENT:

George Mentz – Alternate Commissioner (via TEAMS)
Brian Risley – City Council Representative
County Commissioner Longinos Gonzalez, Jr. – Liaison
Commissioner (via TEAMS)

NON-VOTING

MEMBERS ABSENT:

Randy Helms – City Council Representative
Dave Elliot – Meadow Lake Airport Liaison
County Commissioner Stan VanderWerf – Liaison
Commissioner

CITY STAFF PRESENT:

Greg Phillips – Director of Aviation
Michael Gendill – Senior Attorney
Jennifer Cook – Executive Assistant
Joe Nevill – Air Service Development Manager
Troy Stover – Business Park Development Director
Deanna Stoddard – Design and Construction Manager
Chris Padilla – Senior Airport Planner
Ivette Rentas – Airport Customer Relations Coordinator
(via TEAMS)
Josh MacCammon – Air Service Development Analyst II
(via TEAMS)

GUESTS PRESENT:

Jessica Van Dyne, Gazette
Bob Sedlacek, Hudson
Amy Kelley, USAF USAFA (via TEAMS)
Alex McKean, RS&H (via TEAMS)
Other attendees via phone were unknown

I. **MEETING CALLED TO ORDER at 3:00PM JULY 26, 2023, by INTERIM CHAIRMAN NICHOLS**

II. **APPROVAL OF THE JUNE 28, 2023 MEETING MINUTES**

Commissioner Peterson made a motion to approve the June 28, 2023 meeting minutes. Commissioner Buckley seconded.

Discussion: None

VOTE: **APPROVED (Unanimous, Roll Call Passes 5 Yes)**

III. **COMMUNICATIONS**

- Interim Chairman Nichols spoke to his and Commissioner Couch's departures in August 2023, both serving six years on the commission.

IV. **PUBLIC COMMENT**

- **None**

V. **NEW BUSINESS AND REPORT ITEMS**

A. **Consent Agenda**

APPROVAL OF LAND USE ITEM #2 PRESENTED ON JUNE 28, 2023

Commissioner Mientka recused himself.

Chris Padilla presented Land Use Item #2 as presented on June 28, 2023.

Commissioner Peterson made a motion to approve Land Use Item #2 as presented on June 28, 2023. Commissioner Ruehl seconded.

Discussion: None

VOTE: **APPROVED (Unanimous, Roll Call Passes 5 Yes)**

B. Land Use Review – Chris Padilla

Chris Padilla presented ten (10) Land Use Items.

Commissioner Mientka made a motion to recommend approval of Land Use Items #1 through #10 as presented by airport staff. Commissioner Peterson seconded.

Discussion: None

VOTE: **APPROVED (Unanimous, Roll Call Passes 6 Yes)**

C. Director's Airport Business Report

• **Project Status Report**

- Airport/Airfield construction report presented by Deanna Stoddard.
- Concourse Modernization – Permit set for first construction package submitted to PPRBD. GMP for Package A submitted to Procurement. Future packages and permit sets being carved and compiled.
- RAC Rehab and Fiber Install Design Repackaging – Construction NTP received.
- Inline Baggage System Preliminary Design – Kickoff meeting held; additional stakeholder input scheduled with TSA and Airline partners.
- Taxiway Bravo Rehabilitation Schedule II - Mobilization week of 6/12; preconstruction activities and pond work improvements to follow with pavement work in July.
- TSA Queuing Area Remodel – Construction began 5/14. Change Order for Checkpoint Carpet and Panic Buttons. Night Work started; Terrazzo pouring taking place.
- Oversize Baggage Handling System – Kick off meeting held. Mobilization and construction started.
- RAC Rehab and Fiber Install Construction – Work to begin in August; stacking of tasks to ensure pavement completion prior to November.
- Building Automation System (BAS) Upgrade – Working through substantial completion items.

• **Traffic Trend Report**

- The airline data analysis was presented by Joe Nevill.
- Colorado Springs Airport (COS) welcomed a total 206,648 travelers through the airport last month.
- In the month of June, COS enplaned 107,821 passengers, which is an increase of 12.7 percent from the same time last year.
- Average passenger load factor at COS was 86.5 percent, 6.5 percentage points higher year-over-year.
- In June, COS offered new service to Atlanta (ATL) (Delta), Los Angeles/Hollywood-Burbank (BUR) (Avelo), Minneapolis-St. Paul (MSP) (Delta and Sun Country), with new service to Long Beach (LGB) (Southwest) having launched in July.

- **COS Financial Report**
 - COS financial report and explanation of Cash on Hand presented by Greg Phillips.
- **Airport Business Development Report**
 - Airport business development report presented by Troy Stover.

D. General Business – Director Greg Phillips

- FAA reauthorizations are completed every five years. FAA reauthorization is critical to ensuring that the FAA has the authority and funding that it needs to carry out its oversight, certification, strategic planning, and air traffic activities.
- TSA aviation worker screening, unfunded mandate, is to prevent unauthorized access to, security-restricted areas of an airport or aircraft.
- Director Phillips spoke to conversations with the governing bodies regarding County and City differences in the Accident Potential Zone 2 (APZ2).
- Director Phillips and Deanna Stoddard presented to the Hispanic Contractors Coalition (HCC) last week and spoke with several contractors.
- Southwest Airlines presentation and celebration of the “Southwest Loves Southeast” LOVE Mural is on Friday, July 28th at 10AM, located at 3215 Cinema Point.
- The 2024 Airshow will be held in August 2024. Preparation meetings have begun.

E. Chairman’s Report – Interim Chairman Nichols

- Interim Chairman Nichols stated the need for applicants for the open seats on the commission. Chairman and Vice Chairman vacancies will need to be filled in the interim as well.

VI. OTHER BUSINESS

- Washington Update – Commissioner Ruehl
 - None

VII. COMMISSION MEMBERS’ COMMENTS

- None

VIII. CHAIRMAN’S COMMENTS

IX. ADJOURNMENT

- Interim Chairman Nichols adjourned the meeting at 4:55 PM.

The next meeting date is Wednesday, August 23, 2023