



**COLORADO SPRINGS
AIRPORT**

Colorado's small airport

**MINUTES
SPECIAL MEETING
Airport Advisory Commission
Wednesday, October 27, 2021
2:30PM – 3:00PM – EXECUTIVE SESSION
3:00PM – 5:00PM – AIRPORT ADVISORY COMMISSION MEETING
Colorado Springs Airport Conference Room B
(Public Via Teleconference)
Teams Meeting**

VOTING COMMISSIONERS PRESENT: 6

Chairman Aaron Wood, Vice Chairman Bill Nichols, Commissioner Chic Myers, Commissioner David L Couch, Commissioner Mark Volcheff, and Commissioner Michelle Ruehl (via Teams)

I. MEETING CALLED TO ORDER at 2:38PM OCTOBER 27, 2021, by CHAIRMAN WOOD

Introduction of David Andrews, Senior Attorney supporting the Colorado Springs Airport (COS).

II. EXECUTIVE SESSION

Chairman Wood asked Legal Advisor Michael Gendill to read into the record, the purpose for which the Commission could move into Executive Session:

In accord with City Charter art. III, § 3-60(d) and its incorporated Colorado Open Meetings Act, C.R.S. § 24-6-402(4)(a), (b), and (e)(I), the Airport Advisory Commission, in Open Session, is to determine whether it will hold a Closed Executive Session. The issues to be discussed (i) involve the sale of approximately 22 acres of Airport-controlled land located in the Peak Innovation Business Park to a legal entity known as "Project Sunset"; (ii) legal advice regarding the sale and deal structure related to the transaction; and (iii) determining positions relative to matters that may be subject to negotiations and developing negotiation strategies.

VOTE: **APPROVED** (Unanimous, Roll Call Passed 6 Yes).

The Commission meeting was adjourned, and the Commission was moved into Closed session.

**COMMISSIONERS
PRESENT:**
(Executive Session)

Aaron Wood – Chairman
Bill Nichols – Vice Chairman
Chic Myers – Commissioner
David L Couch – Commissioner
Mark Volcheff – Commissioner
Michelle Ruehl – Commissioner (via TEAMS)
Danny Mientka – Alternate Commissioner

CITY STAFF PRESENT:
(Executive Session)

Greg Phillips – Director of Aviation
Michael Gendill – Senior Attorney
David Andrews – Senior Attorney
Troy Stover – Assistant Director of Aviation
Dana Jackson – Project Manager
Jennifer Cook – Executive Assistant
Ivette Rentas – Customer Relations Coordinator

The Executive Session was adjourned at 3:04PM.

III. MEETING RECONVENED IN OPEN SESSION at 3:05PM, OCTOBER 27, 2021.

IV. APPROVAL OF THE SEPTEMBER 22, 2021 MEETING MINUTES

Vice Chairman Nichols made a motion to approve the September 22, 2021 meeting minutes. Commissioner Myers seconded.

VOTE: **APPROVED** (Unanimous, Roll Call Passes 6 Yes).

V. COMMUNICATIONS

- None

VI. PUBLIC COMMENT

- None

VII. NEW BUSINESS AND REPORT ITEMS

A. Land Use Review – Kris Andrews

Kris Andrews presented twelve (12) Land Use Items.

Discussion: Commissioner Volcheff asked a question about the Colorado Springs Airport (COS) staff recommendation/condition of approval wording of Land Use Item #12, request by Kimley-Horn on behalf of Meadowbrook Development LLC for Meadowbrook Park Filing No. 1 final plat. The property is zoned PUD/CAD-O (Planned Unit Development and Commercial Airport Overlay District). The property is located north of Highway 24.

Under current codes and regulations, the Airport recognizes the proposed PUD and other residential development is outside of the current 65 DNL contour.

Greg Phillips clarified the language that explains current 65 Day-Night Average Sound Level (DNL) contour versus the proposed future maximum capacity 65 Airport Service Volume (ASV) DNL language.

Commissioner Volcheff made a motion to recommend approval of Land Use Items #1 - #12 as presented by airport staff. Vice Chairman Nichols seconded.

VOTE: **APPROVED** (Unanimous, Roll Call Passed 6 Yes)

B. Director's Airport Business Report

- **Master Plan**
 - Tony Davis, Planning Project Manager with JVIation, provided an introduction of the Colorado Springs Airport (COS) Master Plan to the Airport Advisory Commission.
- **Project Status Report**
 - Airport/Airfield construction report presented by Steven Gaeta.
 - Greg Phillips expressed his appreciation and thanked Steven Gaeta for his three-year tenure with COS as he moves on to a new position with Colorado Springs Utilities. Bud Geng will fill in as Interim Airport Construction Manager.
 - Fiber based IT phone switch project is near completion.
- **Traffic Trend Report**
 - The airline data analysis was presented by Joe Nevill.
 - COS had 93,421 enplanements for the month of September, 24.4% over 2019.
 - Starting November 5, 2021 Frontier added four weekly non-stop flights to Orlando International airport (MCO).
 - On October 14th and 15th Joe Nevill and additional airport staff attended a Culture Day with Southwest executive staff at the Dallas Worth airport (DFW).
 - On the week of November 1, Joe Nevill will attend the air service TakeOff North America conference in Baton Rouge. Joe Nevill has an opportunity to meet with multiple airlines regarding air service opportunities at COS.
- **COS Financial Report**
 - COS financial report analysis presented by Chris Padilla.
- **Airport Business Development Report**
 - Airport business development report presented by Troy Stover.

- Negotiations and discussions of new and current development throughout the airport, General Aviation and Peak Innovation Park continue.

C. General Business – Greg Phillips

- Greg Phillips congratulated Troy Stover, Assistant Director for Business and Administration, for receiving the Aviation Excellence Award presented by the Northwest Chapter of the American Association of Airport Executives (NWAAAE).
- On November 4th and 5th, Greg Phillips and Joe Nevill will be attending the Southwest Airline’s Business Leadership event in Denver. Southwest is celebrating 15 years at Denver International Airport (DEN).
- City of Colorado Springs mask mandate is scheduled to take effect November 1, 2021.
- Federal Government is requiring businesses/entities with General Services Administration (GSA) contracts to sign an agreement that all staff are COVID vaccinated. COS is preparing for potential impact caused by Federal Government mandate.
- Dirk Draper, President and CEO of Colorado Springs Chamber & EDC, to retire at the end of 2021. His replacement, Johnna Reeder Kleymeyer, will begin January 1, 2022.

D. Chairman’s Report – Chairman Wood

- Chairman Wood has asked the Commission to complete the Master Plan survey by November 24th via www.coloradospringsairportmasterplan.com
- The City of Colorado Springs Annual Ethics training will occur at the November 17, 2021 AAC meeting.
- The Commission will take a vote on 2022 AAC Meeting Schedule at the November 17, 2021 AAC meeting.

VIII. OTHER BUSINESS

- Colorado Aeronautical Board (CAB) Update – Commissioner Myers
 - Mike Fronapfel named the new executive director of the Centennial Airport (APA), replacing outgoing executive director Robert Olislagers.
 - Recognition extended to Michael Gendill and Troy Stover for their continued support of the AAC and work on the Peak Innovation Business Park.
- Washington Update – Commissioner Ruehl
 - Commissioner Ruehl announced that she will be working with Joint Staff on the national military strategy.

IX. COMMISSION MEMBERS’ COMMENTS

- Councilman Randy Helms shared that he and Councilman Wayne Williams may not attend the November and December AAC meetings, as the Utilities Board Meeting is held on the same dates.

- Alternate Commissioner Mientka, extended kudos to the COS Marketing team for the Gazette newspaper wrap showcasing parking availability at COS.
- El Paso County Commissioner Stan VanderWerf shared that as of November 16th the El Paso County Board of Commissioners meeting will be held on the first and third Tuesday of the month beginning at 9AM, with the Land Use meeting following at 1PM.

X. CHAIRMAN'S COMMENTS

- None

XI. AIRPORT ADVISORY COMMISSION ELECTIONS: Chairman/Vice Chairman

- Election of officers for 2022
 - Paper ballots were distributed to the commissioners.
 - Chairman Aaron Wood was reelected as Chairman of the AAC for a term of 12 months by a majority of those present and eligible to vote for Chairman.
 - Vice-Chairman Bill Nichols was reelected as Vice Chair of the AAC for a term of 12 months by a majority of those present and eligible to vote for Vice-Chairman.

*Note: By the Rules and Procedures of the AAC, a nomination is not required to be placed in consideration for election to the position of Chairman or Vice-Chairman of the Commission.

XII. ADJOURNMENT

- Chairman Wood adjourned the meeting at 5:03 P.M.

The next meeting date is Wednesday, November 17, 2021