



**COLORADO SPRINGS
AIRPORT**

**MINUTES
Airport Advisory Commission
Wednesday, April 24, 2019
3:00PM – 5:00PM
Colorado Springs Airport, Conference Room B**

COMMISSIONERS PRESENT: John Maier – Chairman
Bill Nichols – Vice Chairman
Andi Biancur – Commissioner
Aaron Wood – Commissioner
David L. Couch – Commissioner
Chic Myers – Commissioner

COMMISSIONER ABSENT: Hal Ellis – Commissioner

**NON-VOTING
MEMBERS PRESENT:** Michelle Ruehl – Alternate Commissioner (arrived later)
Mark Volcheff – Alternate Commissioner
Councilor Andy Pico – City Council Representative
County Commissioner Mark Waller – Liaison Commissioner
County Commissioner Stan VanderWerf – Liaison Commissioner (arrived later)
Dave Elliott – Meadow Lake Airport Liaison

**NON-VOTING
MEMBERS ABSENT:** Tamara Hunziker – Alternate Commissioner
Councilor Yolanda Avila – City Council Representative

CITY STAFF PRESENT: Greg Phillips – Director
Michael Gendill – Legal Advisor
Ivette Rentas – Customer Relations Coordinator
Kris Andrews – Environmental Safety & Health Specialist
Tom Roisum – Accounting Manager
Josh Stone – Air Service Development Manager
Steven Gaeta – Design & Construction Manager
Brett Miller – Assistant Director of Aviation
Tom McCord - Accounting
Christina Bonewell – Financial Analyst II
Jennifer Harwig – Corporate Outreach Specialist

GUESTS PRESENT: Robert Sedlacek – Paradies
Patsy Buchwald – Paradies
Wayne Heilman – The Gazette (arrived later)

I. **MEETING CALLED TO ORDER at 3:04PM APRIL 24, 2019 by CHAIRMAN MAIER**

Chairman Maier introduced Mark Volcheff and Michele Ruehl, newly appointed Alternate Commissioner members and County Commissioner Mark Waller newly appointed Liaison Commissioner.

II. **APPROVAL OF THE FEBRUARY 27, 2019 MINUTES**

Commissioner Biancur made a motion to approve the February 27, 2019 meeting minutes. Vice Chairman Nichols seconded.

Discussion: None

VOTE: **APPROVED (Unanimous).**

APPROVAL OF THE MARCH 27, 2019 MINUTES

Vice Chairman Nichols made a motion to approve the March 27, 2019 meeting minutes. Commissioner Couch seconded.

Discussion: None

VOTE: **APPROVED (Unanimous).**

III. **INTRODUCTION OF GUESTS**

IV. **COMMUNICATIONS**

- None

V. **PUBLIC COMMENT**

- None

VI. **NEW BUSINESS AND REPORT ITEMS**

A. . Land Use Review – Kris Andrews

Airport staff presented and discussed five (5) Land Use Items. Three (3) items in the City and two (2) in the County.

Land Use Item #1: The Commission requested clarification on the difference between a “Lot” and a “Tract” as used in Land use item #1, City of Colorado Springs, CPC CU 18-00095-A1MN19 and AR FP 19-00191 (approval of a minor amendment to the Powers and Aeroplaza development plan to subdivide one lot into two lots and a tract). Airport verified that proof of an avigation easement was provided in the development plan and that no further action was required.

Chairman Maier queried Michael Gendill about the addition of a future recommendation to “Request” inclusion of a Notice of Potential Aircraft Overflight and Noise Impact Statement (similar to the notice used by El Paso County) in addition to the currently required avigation easement for all residential development in close proximity to the Airport. Michael expressed an opinion that such a recommendation could be problematic. Additional discussions with Council and the Commission are anticipated. Kris Andrews will provide additional information about the referenced “County Notice” at the May 2019 meeting.

Land Use Item #2: Briefed: No discussion.

Land Use Item #3: The Commission discussed inclusion of a recommendation to provide additional sound insulation during construction of the proposed elementary school, Land Use item #3, City of Colorado Springs, CPC CU 19-00043, (request by FBT Architects for approval of a conditional use development plan for Atlas Preparatory Charter School) because of the school's proximity to the airport traffic area. The Commission requested additional information from Airport Staff.

Action on Land Use Item #3 was deferred until later in the meeting.

Land Use Item #4: Briefed: No discussion.

Land Use Item #5: The Commission discussed orientation of the proposed signage in Land Use Item #4, El Paso County, AL -19-010, (request by Lamar Advertising for a Billboard Special Use). The Commission determined that the proposed change would not significantly alter the orientation of the existing sign and should not interfere with navigation of aircraft to the runway.

Vice Chairman Nichols motioned to recommend approval of land use items #1, 2, 4, and 5 as recommended by the airport staff. Commissioner Biancur seconded.

VOTE: APPROVED (Unanimous)

B. Director's Airport Business Report

- Project Status Report – Steven Gaeta
 - Terminal roof replacement has been pushed back to the end of April 2019 due to weather.
 - Aviation has been selected as the airport's Planning Consultant of Record and the formal agreement is being finalized.
- Traffic Trend Report – Josh Stone
 - An overview of the monthly enplanements, passengers, and load factor totals for the previous twelve months was reviewed.
 - Airport staff is scheduled to meet with United Airlines headquarters the last week of May 2019.
 - Airport staff will attend the JumpStart Air Service Development Conference in Nashville from June 3 – 5, 2019.
 - The Request for Proposal (RFP) for a rates and charges consultant has been published and will remain advertised for 30 days.
 - Aidan Ryan will provide a Marketing presentation at the May 2019 AAC meeting.
 - Josh Stone will provide the Commission with additional data on airline seat projections at the May 2019 AAC meeting.
- COS Financial Report – Tom Rosium
 - Tom Rosium presented a review of the March 2019 financial report.
 - The 2018 financial audit was completed with zero deficiencies. The annual financial report will be available in June 2019.
 - The Cumulative Financial Operations Summary presentation will be divided into two (2) financial graphs, January – June and July – December.
 - Two (2) new interns are scheduled to begin in June 2019.
- Passenger Facility Charge (PFC) 23 – Greg Phillips
 - Greg Phillips briefed the Commission on PFC 23 capital improvement projects. The airport has asked the Airport Advisory Committee for their support in presenting the PFC 23 to City Council.
 - A copy of the PFC 23 will be included in the May 2019 AAC meeting packet.
 - Construction of the rehabilitation on runway 17R/35L is anticipated to begin in April 2020.
 - The PFC 23 application is a five (5) year plan 2020 – 2025.
 - Airport staff will attend the City Council Work Session on June 10, 2019 and the next City Budget Committee meeting to discuss Airport PFC 23.

- Draft Strategic Goals – Greg Phillips
 - Greg Phillips presented the Airport Advisory Committee with a draft of the airports strategic goals.

VII. OTHER BUSINESS

- A. Meadow Lake Compatible Land Use Update – Liaison Member Elliott
 - Resurfacing of the Meadow Lake’s runway is anticipated to begin on July 8, 2019. Meadow Lake will inform airport operations when dates have been finalized.
 - The Meadow Lake Airport Association’s annual general membership meeting is being held on May 14, 2019.
 - Meadow Lake met the County planning staff and briefed County Commission about future land development in the vicinity of Meadow Lake.
 - The airport will provide Meadow Lake with the COS Avigation Easement Terms and Conditions form.
- B. Banning Lewis Ranch Update – Vice Chairman Nichols/Commissioner Biancur
 - Phone conference call held between Vice Chairman Nichols, Commissioner Biancur, Greg Phillips, Kevin Keith, Tim Seibert from Nor’wood, AECOM staff, and Banning Lewis Ranch developers regarding planning efforts on Banning Lewis Ranch. AECOM is currently in the gathering and analyzing information phase of the plan.
 - Kevin Keith will continue future discussion with AECOM and Banning Lewis Ranch developers.
- C. Update on AAC City Ordinance – Chairman Maier
 - Will be presented to City Council at a later date. Additional information forthcoming.
- D. Vote – Revised AAC Rules And Procedures – Chairman Maier

Chairman Maier made a motion to approve adoption of the revised Airport Advisory Commission Rules and Procedures as presented to the Commission at the March 27, 2019 meeting. Commissioner Myers seconded.

VOTE: APPROVED (Unanimous).

VIII. COMMISSION MEMBERS’ COMMENTS

- Councilor Pico announced that Councilor Avila will no longer serve as an Airport City Council Liaison.

IX. CHAIRMAN’S COMMENTS

- Chairman Maier thanked Alternate Commissioner Stan VanderWerf for his contribution in the Don Stratton USS Arizona Commissioning Ceremony.

Just prior to adjournment of the meeting, Kris Andrews was recognized to present additional information to the Commission (as earlier requested) on Land Use Item #3. Following her presentation Chairman Maier made a motion to recommend approval of land use item #3, with the addition of a recommendation that, “The Developer be encouraged to consider sound mitigation construction techniques consistent with ‘Best (building) Practices’” Vice Chairman Nichols Seconded.

VOTE: APPROVED (Motioned passed 3 to 2 with Commissioner Biancur and Commissioner Wood Voting “No”).

Commissioner Biancur was recognized and made a motion to reconsider the approval of Land Use Item #3. Commissioner Wood seconded.

Each Commission member, alternate member and liaison member was poled and given an opportunity to comment on the motion to reconsider. Following comments the question was called.

VOTE: **The Motion to Reconsider was DISAPPROVED (Unanimous)**

X. **ADJOURNMENT**

The meeting was adjourned at 5:39PM.

The next meeting date is **Wednesday, May 22, 2019**